

**(1) Class SF**



**Multiple Listing Service for  
Traverse Area Association of REALTORS®  
SINGLE FAMILY RESIDENTIAL DATA FORM MLS # \_\_\_\_\_**

\*All fields marked with an asterisk (\*) and Bold Text are required.

<b>DED WATER FRONTAGE</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>*Area/County:</b> _____ <b>*Asking Price \$:</b> _____ <b>*Address:</b> _____ <small>Street #      St. Dir.      Street Name      Unit #</small> <b>*City:</b> _____ <b>*ZIP:</b> _____ <b>*Township:</b> _____ <b>*Section #:</b> _____ Body of Water: _____ Water Front Footage: _____      Waterfront Private/Shared (P/S): _____	<b>*MLS #</b>  <b>*STATUS</b> <input checked="" type="checkbox"/> Active  <b>*TRADITIONAL CONDO</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>*LESS THAN 1 ACRE</b>  <input type="checkbox"/> Yes <input type="checkbox"/> No		

<b>AGENT/OFFICE</b>	<b>*List Agent ID:</b> _____ <b>Name:</b> _____ <b>Phone:</b> _____ <b>*Office ID:</b> _____ <b>Name:</b> _____ <b>Phone:</b> _____ <b>*Buyer Broker Compensation:</b> _____ <b>*Subagent Compensation:</b> _____ <b>Other Compensation:</b> _____ <b>*Confidential (Y/N):</b> _____ <b>*Listing Agreement Type:</b> <input type="checkbox"/> Exclusive Right to Sell <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> See Remarks <b>*List Date:</b> ____/____/____ <b>*Expire Date:</b> ____/____/____
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<b>GENERAL INFORMATION</b>	<b>*Subdivision:</b> _____ <b>*School District:</b> _____ <b># Bedrooms</b> _____ <b>*TOTAL # Baths:</b> _____ <b>*Main Floor Laundry (Y/N)</b> _____ <b>*Approx Year Built:</b> _____ <b>Year Remodeled:</b> _____ <b>*Appx Total "Finished SQFT":</b> _____ <b>*Appx Above Grade "Finished SQFT":</b> _____ <b>*Appx LL/Bsmt "Finished SQFT":</b> _____ <b>*Appx LL/Bsmt Unfinished SQFT:</b> _____ <b>*Appx Number Acres:</b> _____ <b>Lot #:</b> _____ <b>*Lot Dimensions:</b> _____ <b>*Supra / Lockbox (Y/N):</b> _____ <b>*Sign (Y/N):</b> _____ <b>*Mineral Rights (Y/N/U):</b> _____																																																
	<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Room</th> <th>Appx Dimensions (5X5)</th> <th>Main / Upper / Lower</th> <th>Carpet (Yes/No)</th> <th>Room</th> <th>Appx Dimensions (5X5)</th> <th>Main / Upper / Lower</th> <th>Carpet (Yes/No)</th> </tr> </thead> <tbody> <tr> <td>Living Room</td> <td>x</td> <td></td> <td></td> <td>Master Bed</td> <td>x</td> <td></td> <td></td> </tr> <tr> <td>Dining Room</td> <td>x</td> <td></td> <td></td> <td>Bedroom #2</td> <td>x</td> <td></td> <td></td> </tr> <tr> <td>Kitchen</td> <td>x</td> <td></td> <td></td> <td>Bedroom #3</td> <td>x</td> <td></td> <td></td> </tr> <tr> <td>Family Room</td> <td>x</td> <td></td> <td></td> <td>Bedroom #4</td> <td>x</td> <td></td> <td></td> </tr> <tr> <td>Den</td> <td>x</td> <td></td> <td></td> <td>Bedroom #5</td> <td>x</td> <td></td> <td></td> </tr> </tbody> </table>	Room	Appx Dimensions (5X5)	Main / Upper / Lower	Carpet (Yes/No)	Room	Appx Dimensions (5X5)	Main / Upper / Lower	Carpet (Yes/No)	Living Room	x			Master Bed	x			Dining Room	x			Bedroom #2	x			Kitchen	x			Bedroom #3	x			Family Room	x			Bedroom #4	x			Den	x			Bedroom #5	x		
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	<b>*Directions:</b> _____ _____ (150)																																																

<b>FINANCING</b>	<b>*Owner Name:</b> _____ <b>*Tax ID:</b> _____  <b>*Special Assess (Y/N):</b> _____ <b>Annual Assoc Fee:</b> _____ <b>Dual Listing MLS #:</b> _____
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<b>REMARKS</b>	<b>Professional Remarks (512 Characters)</b> _____ _____ _____ <b>Advertising Remarks (512 Characters)</b> _____ _____ _____
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Broker's Initials certify that a Listing Agreement duly signed by the property owner and designating exclusive right to sell, or exclusive agency, is on file.

Broker Initials: \_\_\_\_\_      Seller's Initials: \_\_\_\_\_



Property Address \_\_\_\_\_

<b>GREEN</b>	<b>GREEN CERTIFICATION/RATING</b> <i>*(Required – Certificate of Certification/Rating Documentation)</i>
	National Green Building Standard: <input type="checkbox"/> Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Emerald      NAHB Model Green Home Building Guidelines: <input type="checkbox"/> Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold
	Energy Star Qualified Rating #: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 5+ <input type="checkbox"/> All      Indoor Air Quality <input type="checkbox"/> Yes <input type="checkbox"/> No      Green Built Grand Traverse Certified <input type="checkbox"/> Yes <input type="checkbox"/> No
	LEED for Homes: <input type="checkbox"/> Certified <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Platinum      LEED for Neighborhood Development: <input type="checkbox"/> Certified <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Platinum
	Home Energy Rating System – HERS Index # _____      Year Rated _____      Other Green Certification _____

**A. \* WATERFRONT TYPE**

- 1.  Private Access (Water Side)
- 2.  Private Access (Across Rd)
- 3.  Shared Access
- 4.  Other Access
- 5.  Lake Michigan
- 6.  Grand Traverse Bay
- 7.  Inland Lake
- 8.  All Sports Lake
- 9.  River
- 10.  Stream / Creek
- 11.  Pond
- 12.  Island
- 13.  Sandy Beach
- 14.  Soft/Muck Bottom
- 15.  Rocky Shoreline/Bottom
- 16.  Sandy Shoreline/Bottom
- 17.  Gradual Slope to Water
- 18.  Bluff (less than 10 ft)
- 19.  Bluff (greater than 10 ft)
- 20.  Vegetation to Water's Edge
- 21.  None
- 22.  Available to Purchase
- 25.  See Remarks

**B. \* STYLE**

- 1.  One Story
- 2.  1 1/2 Story
- 3.  Two Story
- 4.  Bi Level
- 5.  Tri Level
- 6.  Quad Level
- 7.  Other
- 8.  Raised Ranch
- 9.  Adult Foster Care
- 10.  Bed & Breakfast
- 11.  In-Law Suite/Apt
- 25.  See Remarks

**C. \* ARCHITECTURE**

- 1.  Ranch
- 2.  Colonial
- 3.  Cape Cod
- 4.  Contemporary
- 5.  French Provincial
- 6.  Victorian
- 7.  Log Home
- 8.  Chalet
- 9.  Bungalow
- 10.  Cottage
- 11.  Salt Box
- 12.  Earth Berm
- 13.  Farm House
- 14.  Townhouse
- 15.  Modular (BOCA)
- 16.  Manufactured (HUD)
- 17.  Non HUD / Boca
- 18.  Panelized
- 19.  Double Wide
- 20.  Mobile Home (Single Wide)

21.  Apartment

25.  See Remarks

**D. \* GARAGE PARKING**

- 1.  One Car Garage
- 2.  Two Car Garage
- 3.  Three or More Car Garage
- 4.  Attached
- 5.  Detached
- 6.  Drive Under / Built In
- 7.  Carport
- 8.  Assigned Parking Space
- 9.  AutoGarage Door Opener
- 10.  Alley Entrance
- 11.  Paved Driveway
- 12.  No Garage
- 13.  Heated Garage
- 14.  Heated Driveway
- 25.  See Remarks

**E. \* OUTBUILDINGS**

- 1.  Barn(s)
- 2.  Pole Building(s)
- 3.  Garden / Storage Shed
- 4.  Boat House
- 5.  Guest House
- 6.  No Outbuildings
- 7.  Workshop
- 25.  See Remarks

**F. \* LOT DESCRIPTION**

- 1.  Condo / None
- 2.  Site Condo
- 3.  Subdivision
- 4.  Metes and Bounds
- 5.  Splits Available
- 6.  Cul-de-sac
- 7.  Corner Lot
- 8.  Golf Course
- 9.  Ski Slope
- 10.  Open Land
- 11.  Hardwoods
- 12.  Pines
- 13.  Christmas Trees
- 14.  Working Farm
- 15.  Previously Farmed
- 16.  Acreage
- 17.  Near State Land
- 18.  Near Water Access
- 19.  Borders State Land
- 25.  See Remarks

**G. \* CONSTRUCTION**

- 1.  Aluminum
- 2.  Vinyl
- 3.  Brick
- 4.  Full Log
- 5.  Stone
- 6.  Stucco / Dryvit
- 7.  Wood
- 8.  Press Board
- 9.  Rough Sawn

10.  Block

11.  Hardi Plank/Cement Board

12.  2x6 Framing

13.  Energy Star Rating

14.  ICF (Insulated Conc Forms)

15.  SIP (Structural Insul Panels)

25.  See Remarks

**H. \* CONSTRUCTION-PART 2**

- 1.  Built On Site
- 2.  Stick Built
- 3.  Manufactured
- 4.  Modular
- 5.  To Be Built
- 25.  See Remarks

**I. \* ROOF**

- 1.  Asphalt Shingle
- 2.  Wood Shingle
- 3.  Metal Shingle
- 4.  Tile
- 5.  Slate
- 6.  Metal / Steel
- 7.  Tar / Gravel
- 8.  Composition
- 9.  Membrane
- 10.  Other
- 25.  See Remarks

**J. \* BASEMENT**

- 1.  Full
- 2.  Walkout
- 3.  Partial
- 4.  Michigan Basement
- 5.  Crawl Space
- 6.  Egress Windows
- 7.  Block
- 8.  Poured Concrete
- 9.  Wood
- 10.  Slab
- 11.  Daylight Windows
- 12.  Finished Rooms
- 13.  Plumbed for Bath
- 14.  Entrance Outside
- 15.  No Basement
- 16.  ICP (Insulated Conc Panels)
- 25.  See Remarks

**K. \* ROAD**

- 1.  County Maintained
- 2.  City / Village
- 3.  State Highway
- 4.  Private
- 5.  Association
- 6.  Shared
- 7.  Paved
- 8.  Gravel
- 9.  Dirt
- 10.  Easement Access
- 25.  See Remarks



Property Address \_\_\_\_\_

**L. HEATING/COOLING SOURCE**

- 1.  Natural Gas
- 2.  Propane
- 3.  Oil
- 4.  Wood
- 5.  Electric
- 6.  Solar
- 7.  Heat Pump
- 8.  Multiple Units
- 9.  Other
- 10.  None
- 25.  See Remarks

**M. \* HEATING / COOLING TYPE**

- 1.  Forced Air
- 2.  Hot Water / Steam
- 3.  Baseboard
- 4.  Gravity
- 5.  Wood Stove
- 6.  Wall / Space Heater
- 7.  Central Air
- 8.  Zoned / Dual
- 9.  No Heating
- 25.  See Remarks

**N. \* BATH**

- 1.  Private Master Bath
- 2.  Split Entry off MBR
- 3.  Shower Over Tub
- 4.  Shower Stall
- 5.  Whirlpool
- 6.  Garden Tub
- 7.  Ceramic Tile
- 8.  Hot Tub
- 9.  Sauna
- 10.  No Baths
- 11.  Marble
- 12.  Granite
- 25.  See Remarks

**O. \* APPLIANCES / EQUIPMENT**

- 1.  Refrigerator
- 2.  Oven / Range
- 3.  Disposal
- 4.  Dishwasher
- 5.  Microwave
- 6.  Trash Compactor
- 7.  Water Softener
- 8.  Washer
- 9.  Dryer
- 10.  Water Filtration System
- 11.  Central Vacuum
- 12.  Window A/C Unit(s)
- 13.  Electric Air Filter
- 14.  Humidifier
- 15.  Intercom / Radio
- 16.  Satellite Dish
- 17.  Security System
- 18.  No Kitchen Appliances
- 19.  Freezer
- 25.  See Remarks

**P. \* WATER**

- 1.  Municipal Water
- 2.  Central Water
- 3.  Private Well
- 4.  Shared Well
- 5.  None
- 25.  See Remarks

**Q. \* WASTE**

- 1.  Municipal Sewer
- 2.  Common Sewer
- 3.  Septic System
- 4.  Mound System
- 5.  Holding Tank
- 6.  Pump Back
- 7.  Dry Well
- 8.  None
- 25.  See Remarks

**R. \* INTERIOR**

- 1.  Natural Fireplace
- 2.  Gas Fireplace
- 3.  Fireplace Insert
- 4.  Free Standing Wood Stove
- 5.  Skylight(s)
- 6.  Cathedral Ceiling
- 7.  Cable TV Available
- 8.  Built -In Bookcase
- 9.  Bay Window(s)
- 10.  Foyer Entrance
- 11.  Walk-In Closet(s)
- 12.  Hardwood Flooring
- 13.  Wet Bar
- 14.  Pantry
- 15.  Indoor Pool
- 16.  Handicap Equipped
- 17.  Solarium / Sun Room
- 18.  Breakfast Nook
- 19.  Library / Office
- 20.  Loft
- 21.  High Speed Internet
- 22.  Island Kitchen
- 23.  Mud Room
- 24.  Laminate Flooring
- 25.  See Remarks
- 26.  Fixer-Upper/Repairs
- 27.  Granite Counters
- 28.  Solid Surface Counters

**S. \* EXTERIOR**

- 1.  View of the Bay
- 2.  Water View (not Bay)
- 3.  Private Dock
- 4.  Community Dock
- 5.  U/G Sprinkler System
- 6.  Above-Ground Pool
- 7.  In-Ground Pool
- 8.  Balcony
- 9.  Deck
- 10.  Multiple Level Decking
- 11.  Covered Porch
- 12.  Patio
- 13.  Sidewalk
- 14.  Fenced Yard
- 15.  Handicap Accessible
- 16.  Countryside View
- 17.  Golf Course View
- 18.  Ski Slope View
- 19.  Seasonal View
- 20.  Fixer-Upper (Repairs Needed)
- 21.  Tennis Court
- 22.  Invisible Pet Fencing
- 23.  Kennel
- 25.  See Remarks

**T. \* ZONING**

- 1.  Residential
- 2.  Agricultural
- 3.  Multi-Family
- 4.  Commercial
- 5.  Industrial
- 6.  Forest/Recreational
- 7.  Planned Unit Development
- 8.  Not Zoned
- 9.  Special Use
- 25.  See Remarks

**U. \* USE/RESTRICTIONS**

- 1.  Conservation Easement
- 2.  Single Wide Mobile Allowed
- 3.  Horses Allowed
- 4.  Critical Dune / Erosion
- 5.  Commercial Forest Reserve
- 6.  Public Act 116
- 7.  Outbuildings Allowed
- 8.  Deed Restrictions
- 9.  Building & Use Restrictions
- 10.  Unknown
- 11.  Rental History
- 12.  Fractional Ownership
- 13.  Time Share
- 14.  Seasonal Use/Winterized
- 25.  See Remarks

**V. \* POSSESSION**

- 1.  At Closing
- 2.  Within 30 Days
- 3.  30 -60 Days After Closing
- 4.  Negotiable
- 5.  Home Warranty
- 6.  Subject to Tenants Rights
- 25.  See Remarks

**W. \* FINANCING AVAILABLE**

- 1.  Conventional Mortgage
- 2.  Assumable
- 3.  Cash
- 4.  FHA
- 5.  MSHDA
- 6.  Rural Development
- 7.  VA
- 8.  Owner Assist (L/C)
- 9.  Rent with Option
- 10.  1031 Exchange
- 25.  See Remarks

**X. \* MISCELLANEOUS**

- 1.  Bank Owned (REO)
- 2.  Short Sale
- 3.  Pre-Foreclosure
- 4.  In Foreclosure
- 5.  None
- 25.  See Remarks

**Y. GREEN ENERGY EFFICIENCY**

- 1.  Energy Star Appliances
- 2.  Energy Efficient Windows
- 3.  Low-e Windows
- 4.  Natural day lighting
- 5.  Chemical Free Insulation
- 6.  Thermal Mass Construction
- 7.  Other
- 25.  See Remarks

(1) Class  
SF



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Z. RENEWABLE HTG/COOLING

- 1.  Passive Solar Heat
- 2.  Active Solar Heat
- 3.  Solar Electricity
- 4.  Energy Star Rated Heat
- 5.  Energy Star Rated A/C
- 6.  In-Floor Radiant Heat
- 7.  Tankless Water Heater
- 8.  Geothermal
- 9.  Programmable Thermostat
- 10.  Windmill
- 11.  Other
- 25.  See Remarks

AA. INDOOR ENVIRONMENTAL QUALITY

- 1.  Low or NO VOC Finishes
- 2.  Recycled/Locally Sourced Bldg Materials
- 3.  Sustainable Flooring
- 4.  Low Flow Toilets
- 5.  Other
- 25.  See Remarks

BB. EXT WATER CONSERVATION

- 1.  Rain Water Collection
- 2.  Drought-resistant Landscape
- 3.  Other
- 25.  See Remarks